

## Example Personal Development Plan

<b>Name</b>		<b>Performance year</b>	
<b>Manager</b>		<b>Performance rating</b>	

<b>OBJECTIVES</b>		
Objective	Target	Achievement

<b>DEVELOPING MYSELF</b>		
Priority	Interventions	Achievement Evidence
H/M/L	Skill: Current Ability: Target Ability: Development Opportunity: Criteria to Judge Success: Timeframe:	
H/M/L	Skill: Current Ability: Target Ability: Development Opportunity: Criteria to Judge Success: Timeframe:	
H/M/L	Skill: Current Ability: Target Ability: Development Opportunity: Criteria to Judge Success: Timeframe:	
H/M/L	Skill: Current Ability: Target Ability: Development Opportunity: Criteria to Judge Success: Timeframe:	
H/M/L	Skill: Current Ability: Target Ability: Development Opportunity: Criteria to Judge Success: Timeframe:	
H/M/L	Skill: Current Ability: Target Ability: Development Opportunity: Criteria to Judge Success: Timeframe:	

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INDIVIDUAL'S COMMENTS
MANAGER'S COMMENTS

Signed by individual \_\_\_\_\_

Date \_\_\_\_\_

Signed by manager \_\_\_\_\_

Date \_\_\_\_\_