Induction: Staff feedback (3 month)

Section/Unit: ___________________________ Office: _____________________

1. Overall, what have you found the most useful part of your Induction, and why?

2. What would you say has been the least useful, and why?

3. Was the Induction process well managed for you? Was it clear who was responsible for what?

4. Are there any areas where you feel that your Induction failed you in any way? How could we improve this aspect?

5. Are there any other comments or suggestions you would like to make?

6. Overall, how would you rate your experience of Induction?

   Please tick one
   
   Excellent – it has given me a full grasp of my job
   Good – I have a firm grasp of my job, but with some gaps
   Satisfactory – learnt a number of things, but have several significant concerns
   Poor – some aspects covered well but many areas still vague/unaddressed
   Very Poor – I know little more now than when I started

When completed, please return this review form to:

The Investors in People Unit
Room 9, 2nd Floor,
John Owens Building